

Join us on October 6, 2017, for the 2017 EAG Fall Conference

Harvest Balance

Use this Registration Form Only If Unable to Use Agency VISA Card

Registration Fee: \$75.00

Submit payment using Statewide Payee No. SWV0004842-00. Executive Assistants Group (TIN#91-1514352)
If you have more than five attendees to register, please include a separate list to this form. There are no guarantees that you are registered for the conference until we receive payment and an email is sent. If you have any questions you can contact Xyzlinda Marshall at 360.407.0515 or email xyzlinda.marshall@plia.wa.gov.

Name: _____

Title: _____

Agency: _____

Address or Mail Stop: _____

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Food Allergies: _____

☐ Check here if you would like to be added to our distribution list for future conferences

*There will be no refunds for cancellations after **September 22, 2017**. Once payment is received, a confirmation email will be sent. If you have not received an email confirmation five days prior to the conference, please contact Xyzlinda Marshall at 360.407.0515 or email: xyzlinda.marshall@plia.wa.gov.*

If you would like to receive training credits for this conference, please contact your agency training coordinator.

Note: Dress is casual. Please be sensitive to fragrance allergies. Thank you.

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DRAFT AGENDA

- 7:30–8:15 a.m. **Registration & Networking**
- 8:15–8:30 a.m. **Welcome Speaker**
Ms. Ashlee Frye, Chief Financial Officer, WA Health Care Facilities Authority
- 8:30–10:15 a.m. **Conflict Happens! Skills for Creating Balance**
Mediation Trainers, **Michele Zukerberg, Brian Morgan, DT North and Emily Gray, from the Thurston County Dispute Resolution Center** will provide a highly interactive and experiential presentation focused on self-awareness and communication skills. The concepts and skills taught in this training are easily transferrable and are foundational to improving communication and reducing conflict in relationships.
- 10:15–10:30 a.m. **Wellness Break**
- 10:30 a.m.–Noon **Conflict Happens! Skills for Creating Balance** - Continued
- Noon - 1:15 p.m. **Lunch** (On your own)
- 1:15–2:45 p.m. ***Oh, Shi ^f!***
Ms. Jennifer Powers, Author/Coach/Trainer, Powerhouse, Inc.
Jennifer offers a fresh perspective on the shifts you can make to take full control over your personal and/or professional life. Attendees will learn about the power of choice to step into a more productive mindset and make positive changes that stick.
- 2:45–3:15 p.m. **Wellness Break**
- 3:15–4:45 p.m. ***Oh, Shi ^f!*** - Continued
- 4:45 p.m. **Closing**

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